



Progression in Text Features

Years 1 - 6

Introduction



The purpose of this document is to:

- Ensure progression across the whole school in a range of genres
- Create key features to show 'what will make writing in this genre effective'
- Support teacher subject knowledge of genres
- Focus writing on audience and purpose

This document should ensure that there is progression across school for the different text types pupils may be using when writing. It outlines the specific features of each text type and suggests how these might be developed between year groups. Each genre is broken down into text structure, sentence, useful vocabulary, word classes and punctuation.

Contents



Narrative	4
Recount	13
Non-Chronological Report	20
Letter	27
Newspaper	34
Persuasion	41
Biography	48
Instructions	55
Balanced Argument	62

Narrative

Narrative



Types of Narrative

Adventure	Fables	Fairy Tales	Fantasy	Historical
Structure	Structure	Structure	Structure	Structure
<ul style="list-style-type: none"> Re-telling of a series of events leading up to a high impact resolution. Build excitement and tension Combine action, dialogue and description Dialogue to advance the action or create tension 'did you hear a noise?' 	<ul style="list-style-type: none"> Usually short with few characters Simple structure with beginning, complication and resolution Establish the setting in the first line Two characters meet, something happens and a lesson is learnt Characters are often animals with human characteristics and traits Use the main characters to give the fable a title State the moral of the fable at the end Dialogue or action is used to advance the plot Dialogue is used to state a moral rather than describing characters Give clues as to what might happen e.g. a sly fox was watching the chickens behind the fence 	<ul style="list-style-type: none"> Setting is vague-Once upon a time; long, long ago Recount in chronological order Re-telling of events that have happened to a main character who has come into contact with the 'Fairy world.' Hero or heroine is searching for something Characters may be fairy folk or talking animals Numbers or patterns are usually significant especially 3 and 7 Usually a happy ending 	<ul style="list-style-type: none"> A strong plot as well as fantastical elements 	<ul style="list-style-type: none"> Re-telling with a flashback which could begin with the final event Fictional but use real events
Vocabulary	Vocabulary	Vocabulary	Vocabulary	Vocabulary
<ul style="list-style-type: none"> Use a setting where there is potential for adventure through a threat or danger Description adds to the sense of adventure or possible prediction at what could happen Powerful, evocative language for settings and characters Powerful and varied verbs for action 	<ul style="list-style-type: none"> Be specific with character description e.g. A crafty stork...a timid lion... Limited use of description because events are more important than settings Use a question to introduce one character to another e.g. why are you waiting here little frog? The passing of time reflected by using adverbs of time or adverbials 	<ul style="list-style-type: none"> Language reflects the settings-archaic language Phrases that have strong rhyme or rhythm Repetition of a significant line Use different styles of language for the characters to show contrast between them 	<ul style="list-style-type: none"> Very clear and detailed description to help the reader imagine Use imagery for description 	<ul style="list-style-type: none"> Historical setting Accurate historical detail Give clues to the reader about when the story takes place-what characters are wearing, buildings, horse drawn carriage rather than cars etc Archaic language might be appropriate

Narrative



Types of Narrative

Legends	Mystery	Myths	Science Fiction
Structure	Structure	Structure	Structure
<ul style="list-style-type: none"> Usually chronological with a series of linked episodes, phases of a journey or an ongoing battle Formulaic openings and endings Struggle between good and evil Symbols are used e.g. red for anger / danger or a flame for hope 	<ul style="list-style-type: none"> Questions to exaggerate the mystery Dialogue to advance the action or create tension 'did you hear a noise?' Add an ingredient into a setting or character to trigger a mystery 	<ul style="list-style-type: none"> Plot is usually a journey, a quest or a series of trials for the hero Incredible or miraculous events Characters behave in superhuman ways with unusual powers or strong characteristics There is usually a hero and a negative character Fast moving narration of action Character has a magic object which may symbolise something 	<ul style="list-style-type: none"> Setting is usually a time in the future Plot is usually adventure and fast-moving Structure to play with time sequence: Flashbacks and time travel A strong main character
Vocabulary	Vocabulary	Vocabulary	Vocabulary
<ul style="list-style-type: none"> Rich, strong vocabulary to describe power and splendour of settings or characters Imagery: similes, metaphors, symbolism Vivid description of characters and settings Dramatic settings portrayed through description 	<ul style="list-style-type: none"> Use adventurous word choices Language to intensify the mystery: puzzling, strange, baffling, weird Use pronouns to create mystery and avoid defining or naming a character Make a character seem mysterious through their actions or dialogue 	<ul style="list-style-type: none"> Rich, strong vocabulary to describe power and splendour of settings or characters Imagery: similes, metaphors, symbolism Vivid description of characters and settings Dramatic settings portrayed through description 	<ul style="list-style-type: none"> Clear and detailed description to convey imagined settings, technology, processes and characters Dialogue may be in unusual form or different language

Narrative



Year 1

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
<ul style="list-style-type: none"> Beginning or end of narrative signalled e.g. one day Ideas grouped together for similarity. Attempts at third person writing. e.g. The wolf was hiding. Written in the appropriate tense. e.g. Goldilocks was... Jack is... 	<ul style="list-style-type: none"> Simple sentences, starting with a pronoun and a verb e.g. He went home Simple connectives are used to construct simple sentences e.g. and, but, then, so. 	<p>Year 1 ambitious vocabulary used</p> <p>Range of size adjectives used e.g. big, small</p> <p>Range of colour adjectives used e.g. red, blue</p> <p>Range of emotion words used e.g. sad, angry, cross</p> <p>Pronouns e.g. I, she, he, they.</p> <p>Conjunctions e.g. and, but, then, or, this</p> <p>Prepositions e.g. up, down, in, into, out, to, onto</p> <p>Time connectives e.g. first, then, next, Once upon a time, one day, happily ever after</p>	<p>Noun</p> <ul style="list-style-type: none"> What a noun is. Regular plural nouns with 'er' <p>Verbs</p> <ul style="list-style-type: none"> Third person, first person singular. Ending added to verbs where there is change to root. Simple past tense 'ed' <p>Adjectives</p> <ul style="list-style-type: none"> Add 'er' and 'est' to adjectives where no change is needed to root word. <p>Connectives/Conjunctions</p> <ul style="list-style-type: none"> Join words and sentences using and/then. <p>Tense</p> <ul style="list-style-type: none"> Simple past tense 'ed'. 	<ul style="list-style-type: none"> Use spaces to separate words. Begin to use full stops. Begin to use exclamation marks. Begin to use exclamation marks. Capital letters for start of sentence, names, personal pronouns. Read words with contractions.

Narrative



Year 2

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
<ul style="list-style-type: none"> Sentences organised chronologically indicated by time related words e.g. finally Divisions in narrative may be marked by sections/paragraphs Connections between sentences make reference to characters e.g. Peter and Jane/ they Connections between sentences indicate extra information e.g. but they got bored or indicate concurrent events e.g. as they were waiting 	<ul style="list-style-type: none"> Subject/verb sentences e.g. He was... They were... It happened... Simple connectives when linking clauses e.g. and, but, then, so Speech-like expressions in dialogue e.g. Chill out! Use simple adverbs e.g. quickly, slowly. Use simple noun phrases e.g. massive field 	<p>Year 2 ambitious vocabulary used</p> <p>Time connectives after, after that, at that moment, by next morning, in the end, one day, next morning, soon, as soon as, until, when, while, later, soon, never, now, tomorrow, finally, in the end, in conclusion, ultimately, to conclude, to summarise</p> <p>Conjunctions who, because</p> <p>Adverbs suddenly, quickly, slowly, carefully, nervously, excitedly, happily, lazily, angrily, slowly, truthfully</p>	<p>Noun</p> <ul style="list-style-type: none"> Form nouns using suffixes and compounding. Expanded noun phrases for description. Add 'es' to nouns. <p>Verbs</p> <ul style="list-style-type: none"> Progressive form of verbs in the past and present tense. Add 'es', 'ed' and 'ing' to verbs. <p>Adjectives</p> <ul style="list-style-type: none"> Add 'er' and 'est' to adjectives where no change is needed to root word. <p>Connectives/Conjunctions</p> <ul style="list-style-type: none"> Subordination when, if, that, because Coordination or, and, but. <p>Tense</p> <ul style="list-style-type: none"> Correct and consistent use of past and present tense. <p>Adverbs</p> <ul style="list-style-type: none"> 'ly' added to adjective to form adverb. 	<ul style="list-style-type: none"> Use spaces that reflect the size of the letters. Use full stops correctly. Use question marks correctly. Use exclamation marks correctly. Use capital letters correctly. Apostrophes for contractions. Possessive apostrophes for singular nouns. Commas to separate items in lists.

Narrative



Year 3

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
<ul style="list-style-type: none"> Time and place are referenced to guide the reader through the text e.g. in the morning Organised into paragraphs e.g. When she arrived at the bear's house.. Cohesion is strengthened through relationships between characters e.g. Jack, his, his mother, her 	<ul style="list-style-type: none"> Simple sentences with extra description. Some complex sentences e.g. using because, which, where etc. Tense consistent e.g. typically past tense for narration, present tense in dialogue Dialogue is realistic and conversational in style e.g. Well, I suppose... Verbs used are specific for action e.g. rushed, shoved, pushed Adverbials e.g. When she reached home... Expanded noun phrases e.g. two horrible hours 	<p>Year 3 ambitious vocabulary used</p> <p>Connectives also, however, therefore, after the, just then, furthermore, nevertheless, on the other hand, consequently, immediately, as soon as</p> <p>Adverbs very, rather, slightly</p>	<p>Noun</p> <ul style="list-style-type: none"> Form nouns using prefixes. Nouns and pronouns used to avoid repetition. <p>Verbs</p> <ul style="list-style-type: none"> Present perfect forms of verbs instead of 'the' <p>Adjectives</p> <ul style="list-style-type: none"> Choose appropriate adjectives. <p>Connectives/Conjunctions</p> <ul style="list-style-type: none"> Express time and cause e.g. when, so, before, after, while, because <p>Tense</p> <ul style="list-style-type: none"> Correct and consistent use of past and present tense. <p>Adverbs</p> <ul style="list-style-type: none"> Introduce/revise adverbs. Express time and cause e.g. then, next, soon. 	<ul style="list-style-type: none"> Introduce possessive apostrophes for plural nouns. Introduce inverted commas.

Narrative



Year 4

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
<ul style="list-style-type: none"> • Link between opening and resolution • Links between sentences help to navigate the reader from one idea to the next e.g. contrasts in mood - angry mother, disheartened Jack • Paragraphs organised correctly to build up to key event • Repetition avoided through using different sentence structures and ellipsis 	<ul style="list-style-type: none"> • Variation in sentence structures e.g. while, although, until • Use embedded/relative clause e.g. Marcus, who grinned slyly at the teacher, • Include adverbs to show how often or add subtlety of meaning e.g. exactly, suspiciously • Tense changes appropriate; verbs may refer to continuous action e.g. will be thinking 	<p>Year 4 ambitious vocabulary used</p> <p>Connectives in addition, furthermore, consequently, in the end, much later on, moreover, in due course, eventually</p>	<p>Noun</p> <ul style="list-style-type: none"> • Nouns and pronouns used for clarity and cohesion. • Noun phrases expanded by the addition of modifying adjectives, nouns and prepositional phrases. <p>Verbs</p> <ul style="list-style-type: none"> • Standard English forms for verbs. <p>Adjectives</p> <ul style="list-style-type: none"> • Choose appropriate adjectives <p>Connectives/Conjunctions</p> <ul style="list-style-type: none"> • Use a wide range of connectives. <p>Tense</p> <ul style="list-style-type: none"> • Correct use of past and present tense. <p>Adverbs</p> <ul style="list-style-type: none"> • Know what an adverbial phrase is. • Fronted adverbials. • Comma after fronted adverbials. 	<ul style="list-style-type: none"> • Apostrophe to mark singular and plural possession. • Commas after fronted adverbials. • Use inverted commas and other punctuation to indicate direct speech.

Narrative



Year 5

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
<ul style="list-style-type: none"> Sequence of plot may be disrupted for effect e.g. flashback Opening and resolution shape the story Structural features of narrative are included e.g. repetition for effect Paragraphs varied in length and structure. Pronouns used to hide the doer of the action e.g. it crept into the woods 	<ul style="list-style-type: none"> Sentence length varied e.g short/long. Active and passive voice used deliberately to heighten engagement. e.g. the ring was removed from the drawer Wide range of subordinate connectives e.g. whilst, until, despite. Embedded subordinate clauses are used for economy or emphasis Figurative language used to build description (sometimes clichéd) e.g. the crowd charged like bulls Repetition is used for effect e.g. the boys ran and ran until they could run no more. 	<p>Year 5 ambitious vocabulary used</p>	<p>Noun</p> <ul style="list-style-type: none"> Locate and identify expanded noun phrases. <p>Verbs</p> <ul style="list-style-type: none"> Use modal verbs. Prefixes for verbs; dis, de, mis, over, ise, ify. Convert adjectives in verbs using suffixes; ate, ise, ify. <p>Adjectives</p> <ul style="list-style-type: none"> Choose appropriate adjectives <p>Connectives/Conjunctions</p> <ul style="list-style-type: none"> Use a wide range of connectives. <p>Tense</p> <ul style="list-style-type: none"> Change tense according to features of the genre. <p>Adverbs</p> <ul style="list-style-type: none"> Know what an adverbial phrase is. Fronted adverbials. Comma after fronted adverbials. Adverbials of time, place and number. 	<ul style="list-style-type: none"> Consolidate all previous learning. Brackets Dashes Colons Semi colons

Narrative



Year 6

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
<ul style="list-style-type: none"> The story is well constructed and raises intrigue. Dialogue is used to move the action on and heighten empathy for central character Deliberate ambiguity is set up in the mind of the reader until later in the text 	<ul style="list-style-type: none"> Viewpoint is well controlled and precise e.g. Maggie stared dejectedly at the floor; her last chance had slipped from her grasp. Modifiers are used to intensify or qualify e.g. insignificant amount, exceptionally Sentence length and type varied according to purpose. Fronted adverbials used to clarify writer's position e.g. As a consequence of his selfish actions... Figurative language used to build up description e.g. everyone charged like a deer pack under threat Complex noun phrases used to add detail e.g. The distinctive sapphire ring is slowly removed from her slender hand. Prepositional phrases used cleverly. e.g. In the messy scramble for the bag. 	<p>Year 6 ambitious vocabulary used.</p>	<p>Noun</p> <ul style="list-style-type: none"> Expanded noun phrases to convey complicated information concisely. <p>Verbs</p> <ul style="list-style-type: none"> Use modal verbs. Prefixes for verbs; dis, de, mis, over, ise, ify. Convert adjectives to verbs using suffixes; ate, ise, ify. <p>Adjectives</p> <ul style="list-style-type: none"> Choose appropriate adjectives <p>Connectives/Conjunctions</p> <ul style="list-style-type: none"> Use a wide range of connectives. <p>Tense</p> <ul style="list-style-type: none"> Change tense according to features of the genre. <p>Adverbs</p> <ul style="list-style-type: none"> Link ideas across a text using cohesive devices such as adverbials. 	<ul style="list-style-type: none"> Use a wide range of punctuation throughout the writing.

Recount

Experiences, Diary Entries, Police Reports, Sports Reports

Recount



Year 1

Text Structure	Sentence	Useful Vocabulary	Word Classes
<ul style="list-style-type: none"> Ideas grouped together in time sequence. Written in first person. Written in the past tense. Focused on individual or group participants e.g. I, we 	<ul style="list-style-type: none"> Simple connectives are used to construct simple sentences e.g. and, but, then, so. 	<p>First</p> <p>Next</p> <p>After</p> <p>Finally</p> <p>The best part was</p> <p>The worst part was</p> <p>I liked</p> <p>I didn't like</p>	<p>Noun</p> <ul style="list-style-type: none"> What a noun is. Regular plural nouns with 'er' <p>Verbs</p> <ul style="list-style-type: none"> Third person, first person singular. Ending added to verbs where there is change to root. Simple past tense 'ed' <p>Adjectives</p> <ul style="list-style-type: none"> Add 'er' and 'est' to adjectives where no change is needed to root word. <p>Connectives/Conjunctions</p> <ul style="list-style-type: none"> Join words and sentences using and/then. <p>Tense</p> <ul style="list-style-type: none"> Simple past tense 'ed'.

Recount



Year 2

Text Structure	Sentence	Useful Vocabulary	Word Classes
<ul style="list-style-type: none"> Brief introduction and conclusion Written in the past tense e.g. I went... I saw... Main ideas organised in groups Ideas organised in chronological order using connectives that signal time 	<ul style="list-style-type: none"> Subject/verb sentences e.g. He was... They were... It happened... Some modal verbs introduced e.g. would, could, should. Use simple adverbs e.g. quickly, slowly. Use simple noun phrases e.g. large tiger. 	<p>Afterwards</p> <p>After that</p> <p>When</p> <p>Suddenly</p> <p>Just then</p> <p>Next</p> <p>Much later</p> <p>I found it interesting when</p> <p>I found it boring when I didn't expect</p>	<p>Noun</p> <ul style="list-style-type: none"> Form nouns using suffixes and compounding. Expanded noun phrases for description. Add 'es' to nouns. <p>Verbs</p> <ul style="list-style-type: none"> Progressive form of verbs in the past and present tense. Add 'es', 'ed' and 'ing' to verbs. <p>Adjectives</p> <ul style="list-style-type: none"> Add 'er' and 'est' to adjectives where no change is needed to root word. <p>Connectives/Conjunctions</p> <p>Subordination when, if, that, because</p> <p>Coordination or, and, but.</p> <p>Tense</p> <ul style="list-style-type: none"> Correct and consistent use of past and present tense. <p>Adverbs</p> <ul style="list-style-type: none"> 'ly' added to adjective to form adverb.

Recount



Year 3

Text Structure	Sentence	Useful Vocabulary	Word Classes
<ul style="list-style-type: none"> • Clear introduction. • Organised into paragraphs shaped around key events. • A closing statement to summarise the overall impact. 	<ul style="list-style-type: none"> • Simple Sentences with extra description • Some complex sentences using when, if, as etc • Tense consistent e.g. modal verbs can/will • Adverbials e.g. When we arrived, the tour guide gave us a chocolate bar. 	<p>Last week</p> <p>During our school trip Soon</p> <p>Meanwhile</p> <p>To begin with</p> <p>I was pleased that</p> <p>I didn't expect that</p> <p>It was difficult to</p>	<p>Noun</p> <ul style="list-style-type: none"> • Form nouns using prefixes. • Nouns and pronouns used to avoid repetition. <p>Verbs</p> <ul style="list-style-type: none"> • Present perfect forms of verbs instead of 'the' <p>Adjectives</p> <ul style="list-style-type: none"> • Choose appropriate adjectives. <p>Connectives/conjunctions</p> <ul style="list-style-type: none"> • Express time and cause e.g. when, so, before, after, while, because <p>Tense</p> <ul style="list-style-type: none"> • Correct and consistent use of past and present tense. <p>Adverbs</p> <ul style="list-style-type: none"> • Introduce/revise adverbs. • Express time and cause e.g. then, next, soon.

Recount



Year 4

Text Structure	Sentence	Useful Vocabulary	Word Classes
<ul style="list-style-type: none"> • Clear introduction and conclusion. • Links between sentences help to navigate the reader from one idea to the next • Paragraphs organised correctly around key events. • Elaboration is used to reveal the writer's emotions and responses. 	<ul style="list-style-type: none"> • Variation in sentence structures e.g. While we watched the sea- lion show... • Use embedded/relative clauses e.g. Penguins, which are very agile, • Include adverbs to show how often e.g. additionally, frequently, rarely. • Sentences build from a general idea to more specific. • Use emotive language to show personal response e.g. fabulous, showcase inspired me to.... 	<p>Later on...</p> <p>Before long..</p> <p>At that very moment..</p> <p>At precisely...</p> <p>When this was complete...</p> <p>I was gripped by..</p> <p>I felt overwhelmed when..</p> <p>I was personally affected by...</p> <p>This has changed how I feel about...</p>	<p>Noun</p> <ul style="list-style-type: none"> • Nouns and pronouns used for clarity and cohesion. • Noun phrases expanded by the addition of modifying adjectives, nouns and prepositional phrases. <p>Verbs</p> <ul style="list-style-type: none"> • Standard English forms for verbs. <p>Adjectives</p> <ul style="list-style-type: none"> • Choose appropriate adjectives <p>Connectives/Conjunctions</p> <ul style="list-style-type: none"> • Use a wide range of connectives. <p>Tense</p> <ul style="list-style-type: none"> • Correct use of past and present tense. <p>Adverbs</p> <ul style="list-style-type: none"> • Know what an adverbial phrase is. • Fronted adverbials • Comma after fronted adverbials.

Recount



Year 5

Text Structure	Sentence	Useful Vocabulary	Word Classes
<ul style="list-style-type: none"> Developed introduction and conclusion including elaborated personal response Description of events are detailed and engaging The information is organised chronologically with clear signals to the reader about time, place and personal response Purpose of the recount an experience revealing the writer's perspective 	<ul style="list-style-type: none"> Sentence length varied e.g short/long. Active and passive voice used deliberately to heighten engagement. e.g. Giraffes left the enclosure. Wide range of subordinate connectives e.g. whilst, until, despite. 	<p>As it happened</p> <p>As a result of</p> <p>Consequently</p> <p>Subsequently</p> <p>Unlike the rest of the group, I felt...</p> <p>In a flash...</p> <p>Presently</p> <p>Meanwhile</p> <p>In conclusion</p> <p>The experience overall...</p>	<p>Noun</p> <ul style="list-style-type: none"> Locate and identify expanded noun phrases. <p>Verbs</p> <ul style="list-style-type: none"> Use modal verbs. Prefixes for verbs; <i>dis, de, mis, over, ise, ify</i>. Convert adjectives in verbs using suffixes; <i>ate, ise, ify</i>. <p>Adjectives</p> <ul style="list-style-type: none"> Choose appropriate adjectives <p>Connectives/Conjunctions</p> <ul style="list-style-type: none"> Use a wide range of connectives. <p>Tense</p> <ul style="list-style-type: none"> Change tense according to features of the genre. <p>Adverbs</p> <ul style="list-style-type: none"> Know what an adverbial phrase is. Fronted adverbials Comma after fronted adverbials. Adverbials of time, place and number.

Recount



Year 6

Text Structure	Sentence	Useful Vocabulary	Word Classes
<ul style="list-style-type: none"> The report is well constructed and answers the readers questions The writer understands the impact and thinks about the response Information is prioritised according to importance and a frame of response set up for the reply 	<ul style="list-style-type: none"> Verb forms are controlled and precise e.g. It would be regrettable if the wild life funds come to an end. Modifiers are used to intensify or qualify e.g. insignificant amount, exceptionally Sentence length and type varied according to purpose. Fronted adverbials use to clarify writers position e.g. As a consequence of their actions... Complex noun phrases used to add detail e.g. The fragile eggs are slowly removed from the large mother hen. Prepositional phrases used cleverly. e.g. In the event of a fire... 	<p>They are unusually</p> <p>They are rarely</p> <p>They are never..</p> <p>They are very...</p> <p>Generally</p> <p>Be careful if you...</p> <p>Frequently they...</p> <p>I will attempt to...</p> <p>This article will frame...</p> <p>It can be difficult to...</p> <p>Each paragraph...</p> <p>More than half...</p> <p>Less then half...</p>	<p>Noun</p> <ul style="list-style-type: none"> Expanded noun phrases to convey complicated information concisely. <p>Verbs</p> <ul style="list-style-type: none"> Use modal verbs. Prefixes for verbs; dis, de, mis, over, ise, ify. Convert adjectives to verbs using suffixes; ate, ise, ify. <p>Adjectives</p> <ul style="list-style-type: none"> Choose appropriate adjectives <p>Connectives/Conjunctions</p> <ul style="list-style-type: none"> Use a wide range of connectives. <p>Tense</p> <ul style="list-style-type: none"> Change tense according to features of the genre. <p>Adverbs</p> <ul style="list-style-type: none"> Link ideas across a text using cohesive devices such as adverbials.

Non-Chronological Report

Non-Chronological Report



Year 1

Text Structure	Sentence	Useful Vocabulary	Word Classes
<ul style="list-style-type: none"> Ideas grouped together for similarity Attempts at third person writing e.g. The man was run over. Written in the appropriate tense e.g. Sparrow's nest... Dinosaurs were... 	<ul style="list-style-type: none"> Simple connectives are used to construct simple sentences e.g. and, but, then, so. 	<p>___ are...</p> <p>___ is...</p> <p>They are...</p> <p>The different...</p> <p>This is a ___</p> <p>There are ___</p> <p>These can be grouped ___</p>	<p>Noun</p> <ul style="list-style-type: none"> What a noun is. Regular plural nouns with 'er' <p>Verbs</p> <ul style="list-style-type: none"> Third person, first person singular. Ending added to verbs where there is change to root. Simple past tense 'ed' <p>Adjectives</p> <ul style="list-style-type: none"> Add 'er' and 'est' to adjectives where no change is needed to root word. <p>Connectives/Conjunctions</p> <ul style="list-style-type: none"> Join words and sentences using and/then. <p>Tense</p> <ul style="list-style-type: none"> Simple past tense 'ed'.

Non-Chronological Report



Year 2

Text Structure	Sentence	Useful Vocabulary	Word Classes
<ul style="list-style-type: none"> Brief introduction and conclusion Written in the appropriate tense e.g. Sparrow's nest... Dinosaurs were... Main ideas organised in groups. 	<ul style="list-style-type: none"> Subject/verb sentences e.g. He was... They were... It happened... Some modal verbs introduced e.g. would, could, should. Use simple adverbs e.g. quickly, slowly. Use simple noun phrases e.g. large tiger. 	<p>They like to They can</p> <p>It can</p> <p>Like many</p> <p>I am going to</p> <p>There are two sorts of They live in</p> <p>The ___ have but the ___ have ___</p>	<p>Noun</p> <ul style="list-style-type: none"> Form nouns using suffixes and compounding. Expanded noun phrases for description. Add 'es' to nouns. <p>Verbs</p> <ul style="list-style-type: none"> Progressive form of verbs in the past and present tense. Add 'es', 'ed' and 'ing' to verbs. <p>Adjectives</p> <ul style="list-style-type: none"> Add 'er' and 'est' to adjectives where no change is needed to root word. <p>Connectives/Conjunctions</p> <p>Subordination when, if, that, because</p> <p>Coordination or, and, but.</p> <p>Tense</p> <ul style="list-style-type: none"> Correct and consistent use of past and present tense. <p>Adverbs</p> <ul style="list-style-type: none"> 'ly' added to adjective to form adverb.

Non-Chronological Report



Year 3

Text Structure	Sentence	Useful Vocabulary	Word Classes
<ul style="list-style-type: none"> • Clear introduction. • Organised into paragraphs shaped around a key topic sentence. • Use of sub-headings. 	<ul style="list-style-type: none"> • Simple sentences with extra description. • Some complex sentences using when, if, as etc. • Tense consistent e.g. modal verbs can/will • Adverbials e.g. When the caterpillar makes a cocoon... 	<p>The following report</p> <p>They don't</p> <p>It doesn't</p> <p>Sometimes</p> <p>Often</p> <p>Most</p>	<p>Noun</p> <ul style="list-style-type: none"> • Form nouns using prefixes. • Nouns and pronouns used to avoid repetition. <p>Verbs</p> <ul style="list-style-type: none"> • Present perfect forms of verbs instead of 'the' <p>Adjectives</p> <ul style="list-style-type: none"> • Choose appropriate adjectives. <p>Connectives/Conjunctions</p> <ul style="list-style-type: none"> • Express time and cause e.g. when, so, before, after, while, because <p>Tense</p> <ul style="list-style-type: none"> • Correct and consistent use of past and present tense. <p>Adverbs</p> <ul style="list-style-type: none"> • Introduce/revise adverbs. • Express time and cause; then, next, soon.

Non-Chronological Report



Year 4

Text Structure	Sentence	Useful Vocabulary	Word Classes
<ul style="list-style-type: none"> • Clear introduction and conclusion. • Links between sentences help to navigate the reader from one idea to the next. • Paragraphs organised correctly into key ideas. • Sub-headings are used to organise information. e.g. Qualities, body parts, behaviour. 	<ul style="list-style-type: none"> • Variation in sentence structures e.g. While the eggs hatch female penguins ... • Use embedded/relative clauses e.g. Penguins, which are very agile, ... • Include adverbs to show how often e.g. additionally, frequently, rarely. • Sentences build from a general idea to more specific. • Use technical vocabulary to show the reader the writer's expertise. 	<p>This report will</p> <p>The following Information</p> <p>Usually</p> <p>Normally</p> <p>Even though</p> <p>Despite the fact</p> <p>As a rule</p>	<p>Noun</p> <ul style="list-style-type: none"> • Nouns and pronouns used for clarity and cohesion. • Noun phrases expanded by the addition of modifying adjectives, nouns and prepositional phrases. <p>Verbs</p> <ul style="list-style-type: none"> • Standard English forms for verbs. <p>Adjectives</p> <ul style="list-style-type: none"> • Choose appropriate adjectives <p>Connectives/Conjunctions</p> <ul style="list-style-type: none"> • Use a wide range of connectives. <p>Tense</p> <ul style="list-style-type: none"> • Correct use of past and present tense. <p>Adverbs</p> <ul style="list-style-type: none"> • Know what an adverbial phrase is. • Fronted adverbials • Comma after fronted adverbials.

Non-Chronological Report



Year 5

Text Structure	Sentence	Useful Vocabulary	Word Classes
<ul style="list-style-type: none"> Developed introduction and conclusion using all the layout features. Description of the phenomenon is technical and accurate. Generalised sentences are used to categorise and sort information for the reader. Purpose of the report is to inform the reader and to describe the way things are. Formal and technical language used throughout to engage the reader. 	<ul style="list-style-type: none"> Sentence length varied e.g short/long Active and passive voice used deliberately to heighten engagement. e.g. The eggs were removed from the beach Wide range of subordinate connectives e.g. whilst, until, despite 	<p>The purpose of this report/article is to...</p> <p>The information presented will...</p> <p>Some experts believe...</p> <p>This article is designed to...</p> <p>Many specialists consider...</p> <p>Firstly, I will...</p> <p>It can be difficult...</p> <p>__ will enable you to understand...</p> <p>Unlike</p> <p>Despite</p> <p>Although</p> <p>Like many</p>	<p>Noun</p> <ul style="list-style-type: none"> Locate and identify expanded noun phrases. <p>Verbs</p> <ul style="list-style-type: none"> Use modal verbs. Prefixes for verbs; dis, de, mis, over, ise, ify. Convert adjectives in verbs using suffixes; ate, ise, ify. <p>Adjectives</p> <ul style="list-style-type: none"> Choose appropriate adjectives <p>Connectives/conjunctions</p> <ul style="list-style-type: none"> Use a wide range of connectives. <p>Tense</p> <ul style="list-style-type: none"> Change tense according to features of the genre. <p>Adverbs</p> <ul style="list-style-type: none"> Know what an adverbial phrase is. <p>Fronted Adverbials</p> <ul style="list-style-type: none"> Comma after fronted adverbials. Adverbials of time, place and number.

Non-Chronological Report



Year 6

Text Structure	Sentence	Useful Vocabulary	Word Classes
<ul style="list-style-type: none"> The report is well constructed and answers the reader's questions. The writer understands the impact and thinks about the response. Information is prioritised according to importance and a frame of response set up for the reply. 	<ul style="list-style-type: none"> Verb forms are controlled and precise e.g. It would be regrettable if the wild life funds come to an end. Modifiers are used to intensify or qualify e.g. insignificant amount, exceptionally Sentence length and type varied according to purpose. Fronted adverbials use to clarify writers position e.g. As a consequence of their actions... Complex noun phrases used to add detail e.g. The fragile eggs are slowly removed from the large mother hen. Prepositional phrases used cleverly. e.g. In the event of a fire... 	<p>They are unusually...</p> <p>They are rarely...</p> <p>They are never...</p> <p>They are very...</p> <p>Generally...</p> <p>Be careful if you...</p> <p>Frequently they...</p> <p>I will attempt to...</p> <p>This article will frame...</p> <p>It can be difficult to...</p> <p>Each paragraph...</p> <p>More than half...</p> <p>Less than half...</p>	<p>Noun</p> <ul style="list-style-type: none"> Expanded noun phrases to convey complicated information concisely. <p>Verbs</p> <ul style="list-style-type: none"> Use modal verbs. Prefixes for verbs; dis, de, mis, over, ise, ify. Convert adjectives to verbs using suffixes; ate, ise, ify. <p>Adjectives</p> <ul style="list-style-type: none"> Choose appropriate adjectives <p>Connectives/conjunctions</p> <ul style="list-style-type: none"> Use a wide range of connectives. <p>Tense</p> <ul style="list-style-type: none"> Change tense according to features of the genre. <p>Adverbs</p> <ul style="list-style-type: none"> Link ideas across a text using cohesive devices such as adverbials.

Letter

Letter



Year 1

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
<ul style="list-style-type: none"> Ideas grouped in sentences in time sequence. 	<ul style="list-style-type: none"> Sentences using simple pronouns and connectives. 	<p>Dear</p> <p>From</p> <p>I like</p> <p>I went</p> <p>I saw</p> <p>It was</p> <p>My favourite</p> <p>They were</p> <p>There was</p> <p>Next</p> <p>Then</p> <p>First</p> <p>After</p> <p>And, but, so, when</p>	<p>Noun</p> <ul style="list-style-type: none"> What a noun is. Regular plural nouns with 'er' <p>Verbs</p> <ul style="list-style-type: none"> Third person, first person singular. Ending added to verbs where there is change to root. Simple past tense 'ed' <p>Adjectives</p> <ul style="list-style-type: none"> Add 'er' and 'est' to adjectives where no change is needed to root word. <p>Connectives/Conjunctions</p> <ul style="list-style-type: none"> Join words and sentences using and/then. <p>Tense</p> <ul style="list-style-type: none"> Simple past tense 'ed'. 	<ul style="list-style-type: none"> Use spaces to separate words. Begin to use full stops. Begin to use exclamation marks. Begin to use exclamation marks. Capital letters for start of sentence, names, personal pronouns. Read words with contractions.

Letter



Year 2

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
<ul style="list-style-type: none"> Brief introduction and conclusion. Written in the past tense. Main ideas organised in groups. Using sequencing techniques – time related words. 	<ul style="list-style-type: none"> Subject/verb sentences e.g. I think... We want... Some modal verbs introduced e.g. would, could, should. Use simple adverbs e.g. yesterday, today. Use simple noun phrases e.g. red shoes 	<p>Dear Mr/Mrs..</p> <p>Dear Sir/Madam..</p> <p>Yours Sincerely</p> <p>Yours faithfully</p> <p>Later</p> <p>Afterwards</p> <p>After that</p> <p>Eventually</p> <p>I would like to...</p> <p>We felt...</p> <p>And, then, but, so, when.</p>	<p>Noun</p> <ul style="list-style-type: none"> Form nouns using suffixes and compounding. Expanded noun phrases for description. Add 'es' to nouns. <p>Verbs</p> <ul style="list-style-type: none"> Progressive form of verbs in the past and present tense. Add 'es', 'ed' and 'ing' to verbs. <p>Adjectives</p> <ul style="list-style-type: none"> Add 'er' and 'est' to adjectives where no change is needed to root word. <p>Connectives/conjunctions</p> <p>Subordination when, if, that, because</p> <p>Coordination or, and, but.</p> <p>Tense</p> <ul style="list-style-type: none"> Correct and consistent use of past and present tense. <p>Adverbs</p> <ul style="list-style-type: none"> 'ly' added to adjective to form adverb. 	<ul style="list-style-type: none"> Use spaces that reflect the size of the letters. Use full stops correctly. Use question marks correctly. Use exclamation marks correctly. Use capital letters correctly. Apostrophes for contractions. Possessive apostrophes for singular nouns. Commas to separate items in lists.

Letter



Year 3

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
<ul style="list-style-type: none"> • Clear introduction. • Points about the visit/issue • Organised into paragraphs denoted by time/place. • Topic sentences. • Some letter layout features included. 	<ul style="list-style-type: none"> • Simple sentences with extra description. • Some complex sentences using when, if, as etc. • Tense consistent e.g. modal verbs can/will • Adverbials e.g. When they have a problem, we played after tea. It was scary in the tunnel. 	<p>I would like to inform you that...</p> <p>It has come to my attention that...</p> <p>Thank you for...</p> <p>I hope that...</p> <p>While, if, as, when.</p>	<p>Noun</p> <ul style="list-style-type: none"> • Form nouns using prefixes. • Nouns and pronouns used to avoid repetition. <p>Verbs</p> <ul style="list-style-type: none"> • Present perfect forms of verbs instead of 'the' <p>Adjectives</p> <ul style="list-style-type: none"> • Choose appropriate adjectives. <p>Connectives/Conjunctions</p> <ul style="list-style-type: none"> • Express time and cause e.g. when, so, before, after, while, because <p>Tense</p> <ul style="list-style-type: none"> • Correct and consistent use of past and present tense. <p>Adverbs</p> <ul style="list-style-type: none"> • Introduce/revise adverbs. • Express time and cause e.g. then, next, soon. 	<ul style="list-style-type: none"> • Introduce possessive apostrophes for plural nouns. • Introduce inverted commas.

Letter



Year 4

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
<ul style="list-style-type: none"> • Clear introduction and conclusion. • Links between key ideas in the letter. • Paragraphs organised correctly into key ideas. • All letter layout features included. 	<ul style="list-style-type: none"> • Variation in sentence structures e.g. While we were at the park... As we arrived... • Use embedded/relative clauses e.g. Mrs Holt, who was very angry... The tiger, that was pacing... • Include adverbs to show how often e.g. additionally, frequently, rarely. 	<p>As I stated earlier...</p> <p>Referring to...</p> <p>This is an unfortunate...</p> <p>It is with regret...</p> <p>I would be grateful if...</p> <p>It is with regret that...</p> <p>I look forward to hearing from you in due course.</p> <p>Use modal verbs to hint future action or possibilities e.g. should, would, could.</p>	<p>Noun</p> <ul style="list-style-type: none"> • Nouns and pronouns used for clarity and cohesion. • Noun phrases expanded by the addition of modifying adjectives, nouns and prepositional phrases. <p>Verbs</p> <ul style="list-style-type: none"> • Standard English forms for verbs. <p>Adjectives</p> <ul style="list-style-type: none"> • Choose appropriate adjectives <p>Connectives/Conjunctions</p> <ul style="list-style-type: none"> • Use a wide range of connectives. <p>Tense</p> <ul style="list-style-type: none"> • Correct use of past and present tense. <p>Adverbs</p> <ul style="list-style-type: none"> • Know what an adverbial phrase is. • Fronted adverbials • Comma after fronted adverbials. 	<ul style="list-style-type: none"> • Apostrophe to mark singular and plural possession. • Commas after fronted adverbials. Use inverted commas and other punctuation to indicate direct speech.

Letter



Year 5

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
<ul style="list-style-type: none"> Developed introduction and conclusion using all the letter layout features. Paragraphs developed with prioritised information. Purpose of letter clear and transparent for reader. Formal language used throughout to engage the reader. 	<ul style="list-style-type: none"> Sentence length varied e.g short/long. Active and passive voice used deliberately to heighten engagement. e.g. the café chairs were broken. Wide range of subordinate connectives e.g. whilst, until, despite. Complex sentences that use well known economic expression. e.g Because of their courageous efforts, all the passengers were saved, which was nothing short of a miracle. 	<p>I appreciate...</p> <p>Whilst we were waiting...</p> <p>Your concern...</p> <p>Until this is resolved...</p> <p>Despite speaking to the duty manager...</p> <p>This is a disgrace...</p> <p>Unfortunately...</p> <p>Many other people also...</p> <p>I am delighted to inform you that...</p>	<p>Noun</p> <ul style="list-style-type: none"> Locate and identify expanded noun phrases. <p>Verbs</p> <ul style="list-style-type: none"> Use modal verbs. Prefixes for verbs; dis, de, mis, over, ise, ify. Convert adjectives in verbs using suffixes; ate, ise, ify. <p>Adjectives</p> <ul style="list-style-type: none"> Choose appropriate adjectives <p>Connectives/Conjunctions</p> <ul style="list-style-type: none"> Use a wide range of connectives. <p>Tense</p> <ul style="list-style-type: none"> Change tense according to features of the genre. <p>Adverbs</p> <ul style="list-style-type: none"> Know what an adverbial phrase is. Fronted adverbials Comma after fronted adverbials. Adverbials of time, place and number. 	<ul style="list-style-type: none"> Consolidate all previous learning. Brackets Dashes Colons Semi colons

Letter



Year 6

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
<ul style="list-style-type: none"> Letter well constructed that answers the reader's questions. The writer understands the impact and thinks about the response. Information is prioritised according to importance and a frame of response set up for the reply. 	<ul style="list-style-type: none"> Verb forms are controlled and precise e.g. It would be helpful if you could let me know as this will enable us to take further action. Modifiers are used to intensify or qualify e.g. insignificant amount, exceptionally Sentence length and type varied according to purpose. Fronted adverbials used to clarify writers position e.g. As a consequence of your actions... Complex noun phrases used to add detail e.g. the dilapidated fencing around the enclosure was extremely dangerous. Prepositional phrases used cleverly. e.g. In the event of a fire... 	<p>Please do not hesitate to contact me...</p> <p>An early response would be greatly appreciated...</p> <p>Please accept my...</p> <p>I wish to express...</p> <p>The impact of...</p> <p>Despite continued efforts...</p> <p>Subsequently...</p>	<p>Noun</p> <ul style="list-style-type: none"> Expanded noun phrases to convey complicated information concisely. <p>Verbs</p> <ul style="list-style-type: none"> Use modal verbs. Prefixes for verbs; <i>dis, de, mis, over, ise, ify</i>. Convert adjectives to verbs using suffixes; <i>ate, ise, ify</i>. <p>Adjectives</p> <ul style="list-style-type: none"> Choose appropriate adjectives <p>Connectives/Conjunctions</p> <ul style="list-style-type: none"> Use a wide range of connectives. <p>Tense</p> <ul style="list-style-type: none"> Change tense according to features of the genre. <p>Adverbs</p> <ul style="list-style-type: none"> Link ideas across a text using cohesive devices such as adverbials. 	<ul style="list-style-type: none"> Use a wide range of punctuation throughout the writing.

Newspaper

Newspaper



Year 1

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
<ul style="list-style-type: none"> Ideas grouped in sentences in time sequence. Attempts at third person writing. e.g. <i>The man was run over.</i> Beginning describes what happened 	<ul style="list-style-type: none"> Simple connectives are used to construct simple sentences e.g. <i>and, but, then, so.</i> 	<p>On Monday...</p> <p>The accident...</p> <p>People felt...</p> <p>Happened</p> <p>Angry</p> <p>Upset</p> <p>First</p> <p>Next</p> <p>After</p> <p>When</p> <p>Then</p> <p>So</p> <p>But</p> <p>It was...</p>	<p>Noun</p> <ul style="list-style-type: none"> What a noun is. Regular plural nouns with 'er' <p>Verbs</p> <ul style="list-style-type: none"> Third person, first person singular. Ending added to verbs where there is change to root. Simple past tense 'ed' <p>Adjectives</p> <ul style="list-style-type: none"> Add 'er' and 'est' to adjectives where no change is needed to root word. <p>Connectives/Conjunctions</p> <ul style="list-style-type: none"> Join words and sentences using and/then. <p>Tense</p> <ul style="list-style-type: none"> Simple past tense 'ed'. 	<ul style="list-style-type: none"> Use spaces to separate words. Begin to use full stops. Begin to use exclamation marks. Begin to use exclamation marks. Capital letters for start of sentence, names, personal pronouns. Read words with contractions.

Newspaper



Year 2

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
<ul style="list-style-type: none"> Brief introduction and conclusion. Written in the past tense. Main ideas organised in groups. Using sequencing techniques e.g. <i>time related words</i>. A photo with a caption. 	<ul style="list-style-type: none"> Subject/verb sentences e.g. He was... They were... It happened... Some modal verbs introduced e.g. <i>would, could, should</i>. Use simple adverbs e.g. <i>yesterday, today</i>. Use simple noun phrases e.g. <i>red shoes</i> 	<p>It was a terrible...</p> <p>The scene was...</p> <p>Many passers by...</p> <p>Some children were...</p> <p>Shocking</p> <p>Awful</p> <p>Amazing</p> <p>Incredible</p> <p>Afterwards</p>	<p>Noun</p> <ul style="list-style-type: none"> Form nouns using suffixes and compounding. Expanded noun phrases for description. Add 'es' to nouns. <p>Verbs</p> <ul style="list-style-type: none"> Progressive form of verbs in the past and present tense. Add 'es', 'ed' and 'ing' to verbs. <p>Adjectives</p> <ul style="list-style-type: none"> Add 'er' and 'est' to adjectives where no change is needed to root word. <p>Connectives/conjunctions</p> <p>Subordination when, if, that, because</p> <p>Coordination or, and, but.</p> <p>Tense</p> <ul style="list-style-type: none"> Correct and consistent use of past and present tense. <p>Adverbs</p> <ul style="list-style-type: none"> 'ly' added to adjective to form adverb. 	<ul style="list-style-type: none"> Use spaces that reflect the size of the letters. Use full stops correctly. Use question marks correctly. Use exclamation marks correctly. Use capital letters correctly. Apostrophes for contractions. Possessive apostrophes for singular nouns. Commas to separate items in lists.

Newspaper



Year 3

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
<ul style="list-style-type: none"> • Clear introduction. • Points about the visit/issue • Organised into paragraphs denoted by time/place. • Topic sentences. • Some newspaper layout features included. • A bold eye-catching headline. 	<ul style="list-style-type: none"> • Simple sentences with extra description. • Some complex sentences e.g. using when, if, as etc. • Tense consistent <ul style="list-style-type: none"> • e.g. modal verbs can/will • Adverbials e.g. As the police arrived, the crowd scattered. 	<p>Witnesses felt...</p> <p>He reported that...</p> <p>He also claimed that...</p> <p>She went on to state that...</p> <p>He continued by...</p> <p>Hours later,...</p> <p>Unfortunately,...</p> <p>Fortunately,...</p> <p>While</p> <p>If</p> <p>As</p> <p>When</p>	<p>Noun</p> <ul style="list-style-type: none"> • Form nouns using prefixes. • Nouns and pronouns used to avoid repetition. <p>Verbs</p> <ul style="list-style-type: none"> • Present perfect forms of verbs instead of 'the' <p>Adjectives</p> <ul style="list-style-type: none"> • Choose appropriate adjectives. <p>Connectives/Conjunctions</p> <ul style="list-style-type: none"> • Express time and cause e.g. when, so, before, after, while, because <p>Tense</p> <ul style="list-style-type: none"> • Correct and consistent use of past and present tense. <p>Adverbs</p> <ul style="list-style-type: none"> • Introduce/revise adverbs. • Express time and cause e.g. then, next, soon. 	<ul style="list-style-type: none"> • Introduce possessive apostrophes for plural nouns. • Introduce inverted commas.

Newspaper



Year 4

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
<ul style="list-style-type: none"> • Clear introduction and conclusion. • Links between key ideas in the newspaper. • Who, what, where, when and why information is clear to orientate the reader. • Paragraphs organised correctly into key ideas. • All newspaper layout features included. • Bold eye-catching headline which includes alliteration. 	<ul style="list-style-type: none"> • Variation in sentence structures e.g. While the witness was distracted... As the police arrived... • Use embedded/relative clauses e.g. Mrs Holt, who was very angry... The tiger, that was pacing... • Include adverbs to show how often e.g. additionally, frequently, rarely. 	<p>John Smith (64), a retired community officer said...</p> <p>Within minutes...</p> <p>The school confirmed that...</p> <p>She claimed that...</p> <p>He continued by informing us that...</p> <p>Police were...</p>	<p>Noun</p> <ul style="list-style-type: none"> • Nouns and pronouns used for clarity and cohesion. • Noun phrases expanded by the addition of modifying adjectives, nouns and prepositional phrases. <p>Verbs</p> <ul style="list-style-type: none"> • Standard English forms for verbs. <p>Adjectives</p> <ul style="list-style-type: none"> • Choose appropriate adjectives <p>Connectives/Conjunctions</p> <ul style="list-style-type: none"> • Use a wide range of connectives. <p>Tense</p> <ul style="list-style-type: none"> • Correct use of past and present tense. <p>Adverbs</p> <ul style="list-style-type: none"> • Know what an adverbial phrase is. • Fronted adverbials • Comma after fronted adverbials. 	<ul style="list-style-type: none"> • Apostrophe to mark singular and plural possession. • Commas after fronted adverbials. • Use inverted commas and other punctuation to indicate direct speech.

Newspaper



Year 5

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
<ul style="list-style-type: none"> Developed introduction and conclusion using all the newspaper's layout features. Paragraphs developed with prioritised information into columns. Subheadings are used as an organisational device. Formal language used throughout to engage the reader. Quotations are succinct/emotive. 	<ul style="list-style-type: none"> Sentence length varied e.g short/long. Active and passive voice used deliberately to heighten engagement. e.g. the café chairs were broken. Wide range of subordinate connectives e.g. whilst, until, despite. Complex sentences that use well known economic expression. e.g. Because of their courageous efforts, all the passengers were saved, which was nothing short of a miracle. 	<p>Until this is resolved...</p> <p>Unfortunately...</p> <p>Chaos ensued...</p> <p>Many panicked when...</p> <p>He disputed...</p> <p>She refused to accept that...</p> <p>The parents agreed that...</p> <p>Witnesses...</p> <p>Pupils emphasised...</p> <p>They spoke to...</p> <p>In addition to this...</p>	<p>Noun</p> <ul style="list-style-type: none"> Locate and identify expanded noun phrases. <p>Verbs</p> <ul style="list-style-type: none"> Use modal verbs. Prefixes for verbs; dis, de, mis, over, ise, ify. Convert adjectives in verbs using suffixes; ate, ise, ify. <p>Adjectives</p> <ul style="list-style-type: none"> Choose appropriate adjectives <p>Connectives/Conjunctions</p> <ul style="list-style-type: none"> Use a wide range of connectives. <p>Tense</p> <ul style="list-style-type: none"> Change tense according to features of the genre. <p>Adverbs</p> <ul style="list-style-type: none"> Know what an adverbial phrase is. Fronted adverbials Comma after fronted adverbials. Adverbials of time, place and number. 	<ul style="list-style-type: none"> Consolidate all previous learning Brackets Dashes Colons Semi colons

Newspaper



Year 6

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
<ul style="list-style-type: none"> Newspapers well constructed that answers the reader's questions. The writer understands the impact and thinks about the response. Information is prioritised according to importance and a frame of response set up for the reply. Headlines include puns. 	<ul style="list-style-type: none"> Verb forms are controlled and precise e.g. It would be helpful if you could let me know as this will enable us to take further action. Modifiers are used to intensify or qualify e.g. insignificant amount, exceptionally Sentence length and type varied according to purpose. Fronted adverbials used to clarify writer's position e.g. As a consequence of the accident... Complex noun phrases used to add detail e.g. the dilapidated fencing around the enclosure was extremely dangerous. Prepositional phrases used cleverly. e.g. In the event of a fire... 	<p>The impact of...</p> <p>Despite continued efforts...</p> <p>Subsequently...</p> <p>The appointed spokesman...</p> <p>In addition...</p> <p>Mrs Hedges emphasised...</p> <p>Tragic...</p> <p>Crisis situation...</p> <p>Epic proportions...</p> <p>Many parents refused to accept...</p> <p>The horror...</p> <p>Politicians also spoke of how...</p>	<p>Noun</p> <ul style="list-style-type: none"> Expanded noun phrases to convey complicated information concisely. <p>Verbs</p> <ul style="list-style-type: none"> Use modal verbs. Prefixes for verbs; dis, de, mis, over, ise, ify. Convert adjectives to verbs using suffixes; ate, ise, ify. <p>Adjectives</p> <ul style="list-style-type: none"> Choose appropriate adjectives <p>Connectives/Conjunctions</p> <ul style="list-style-type: none"> Use a wide range of connectives. <p>Tense</p> <ul style="list-style-type: none"> Change tense according to features of the genre. <p>Adverbs</p> <ul style="list-style-type: none"> Link ideas across a text using cohesive devices such as adverbials. 	<ul style="list-style-type: none"> Use a wide range of punctuation throughout the writing.

Persuasion

Advert, Leaflet, Argument

Persuasion



Year 1

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
<ul style="list-style-type: none"> Ideas are grouped together for similarity. Writes in first person. 	<ul style="list-style-type: none"> Simple connectives are used to construct simple sentences e.g. and, but, then, so. 	<p>It was</p> <p>Brilliant</p> <p>Best</p> <p>Exciting</p> <p>The most</p> <p>Super</p> <p>Fantastic</p> <p>Great</p> <p>It will</p> <p>Now you can</p> <p>Try</p>	<p>Noun What a noun is. Regular plural nouns with 'er'</p> <p>Verbs Third person, first person singular. Ending added to verbs where there is change to root. Simple past tense 'ed'</p> <p>Adjectives Add 'er' and 'est' to adjectives where no change is needed to root word.</p> <p>Connectives/Conjunctions Join words and sentences using and/then.</p> <p>Tense Simple past tense 'ed'</p>	<ul style="list-style-type: none"> Use spaces to separate words. Begin to use full stops. Begin to use exclamation marks. Begin to use exclamation marks. Capital letters for start of sentence, names, personal pronouns. Read words with contractions.

Persuasion



Year 2

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
<ul style="list-style-type: none"> Brief introduction and conclusion. Written In the present tense. Main ideas organised in groups. 	<ul style="list-style-type: none"> Subject/verb sentences e.g. He was... They were... It happened... Some modal verbs introduced e.g. would, could, should. Use simple adverbs e.g. yesterday, today. Use simple noun phrases e.g. red shoes Uses rhetorical questions. Uses ambitious adjectives to grab the reader's attention. 	<p>The biggest</p> <p>The greatest</p> <p>The longest</p> <p>The tallest</p> <p>I think that</p> <p>I believe that</p> <p>Extraordinary</p> <p>Remarkable</p>	<p>Noun Form nouns using suffixes and compounding. Expanded noun phrases for description. Add 'es' to nouns.</p> <p>Verbs Progressive form of verbs in the past and present tense. Add 'es', 'ed' and 'ing' to verbs.</p> <p>Adjectives Add 'er' and 'est' to adjectives where no change is needed to root word.</p> <p>Connectives/Conjunctions Subordination when, if, that, because</p> <p>Coordination or, and, but.</p> <p>Tense Correct and consistent use of past and present tense.</p> <p>Adverbs 'ly' added to adjective to form adverb.</p>	<ul style="list-style-type: none"> Use spaces that reflect the size of the letters. Use full stops correctly. Use question marks correctly. Use exclamation marks correctly. Use capital letters correctly. Apostrophes for contractions. Possessive apostrophes for singular nouns. Commas to separate items in lists.

Persuasion



Year 3

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
<ul style="list-style-type: none"> • Clear introduction. • Points about subject/issue • Organised into paragraphs • Sub-heading used to organise texts. 	<ul style="list-style-type: none"> • Simple sentences with extra description. • Some complex sentences e.g. using when, if, as etc. • Tense consistent e.g. modal verbs can/will • Adverbials e.g. When they have a problem, we played after tea. It was scary in the tunnel. • Start sentences with verbs e.g. imagine, consider, enjoy. 	<p>Surely...</p> <p>Obviously...</p> <p>Clearly...</p> <p>Don't you think...</p> <p>Firstly,...</p> <p>Secondly,...</p> <p>Thirdly,...</p> <p>My own view is...</p> <p>My last point is...</p> <p>My final point is...</p> <p>Imagine...</p> <p>Consider...</p> <p>Enjoy...</p>	<p>Noun Form nouns using prefixes. Nouns and pronouns used to avoid repetition.</p> <p>Verbs Present perfect forms of verbs instead of 'the'</p> <p>Adjectives Choose appropriate adjectives.</p> <p>Connectives/Conjunctions Express time and cause e.g. when, so, before, after, while, because</p> <p>Tense Correct and consistent use of past and present tense.</p> <p>Adverbs Introduce/revise adverbs. Express time and cause e.g. then, next, soon.</p>	<ul style="list-style-type: none"> • Introduce possessive apostrophes for plural nouns. • Introduce inverted commas.

Persuasion



Year 4

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
<ul style="list-style-type: none"> • Clear introduction and conclusion. • Links between key ideas in the letter. • Paragraphs organised correctly into key ideas. • Subheading • Topic sentences 	<ul style="list-style-type: none"> • Variation in sentence structures e.g. While we were at the park... As we arrived... • Use embedded/relative clauses e.g. Mrs Holt, who was very angry... The tiger, that was pacing... • Include adverbs to show how often e.g. additionally, frequently, rarely. • More complicated rhetorical questions e.g. haven't you always longed for a...? 	<p>I believe that</p> <p>It seems to me that</p> <p>It is clear that</p> <p>Is it any wonder that</p> <p>Furthermore</p> <p>As I see it</p> <p>Tremendous</p> <p>Implore you to consider</p> <p>Extremely significant</p> <p>Inevitably</p> <p>Finally</p> <p>In conclusion</p> <p>In summary</p> <p>The evidence presented...</p> <p>Have you ever thought about...?</p> <p>Do you think that...?</p> <p>Fed up with...?</p>	<p>Noun Nouns and pronouns used for clarity and cohesion. Noun phrases expanded by the addition of modifying adjectives, nouns and prepositional phrases.</p> <p>Verbs Standard English forms for verbs.</p> <p>Adjectives Choose appropriate adjectives</p> <p>Connectives/Conjunctions Use a wide range of connectives.</p> <p>Tense Correct use of past and present tense.</p> <p>Adverbs Know what an adverbial phrase is. Fronted adverbials Comma after fronted adverbials.</p>	<ul style="list-style-type: none"> • Apostrophe to mark singular and plural possession. • Commas after fronted adverbials. • Use inverted commas and other punctuation to indicate direct speech.

Persuasion



Year 5

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
<ul style="list-style-type: none"> Arguments are well constructed that answer the reader's questions. The writer understands the impact or the emotive language and thinks about the response. Information is prioritised according to the writer's point of view. 	<ul style="list-style-type: none"> Verb forms are controlled and precise e.g. It will be a global crisis if people do not take a stand against... Modifiers are used to intensify or qualify e.g. insignificant amount, exceptionally Sentence length and type varied according to purpose. Fronted adverbials used to clarify writer's position e.g. As a consequence of your actions... Complex noun phrases used to add detail e.g. the phenomenal impact of using showers instead of baths... Prepositional phrases used cleverly. e.g. In the event of a blackout... 	<p>It appears that...</p> <p>There can be no doubt that..</p> <p>It is critical..</p> <p>Fundamentally...</p> <p>How can anyone believe this to be true?</p> <p>Does anyone really believe that?</p> <p>As everyone knows</p> <p>I cite, for example...</p> <p>I would draw your attention to...</p> <p>I would refer to...</p> <p>On the basis of the evidence presented...</p> <p>Phenomenal</p> <p>Unique</p> <p>Unmissable</p> <p>You will be...</p> <p>Don't..</p> <p>Take a moment to...</p> <p>Isn't it time to...?</p> <p>Worried about...</p>	<p>Noun Expanded noun phrases to convey complicated information concisely.</p> <p>Verbs Use modal verbs. Prefixes for verbs; dis, de, mis, over, ise, ify. Convert adjectives in verbs using suffixes; ate, ise, ify.</p> <p>Adjectives Choose appropriate adjectives</p> <p>Connectives/conjunctions Use a wide range of connectives.</p> <p>Tense Change tense according to features of the genre.</p> <p>Adverbs Link ideas across a text using cohesive devices such as adverbials.</p>	<ul style="list-style-type: none"> Use a wide range of punctuation throughout the writing.

Persuasion



Year 6

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
<ul style="list-style-type: none"> Arguments are well constructed that answer the reader's questions. The writer understands the impact of emotive language and thinks about the response. Information is prioritised according to the writer's point of view. 	<ul style="list-style-type: none"> Verb forms are controlled and precise e.g. It will be a global crisis if people do not take a stand against... Modifiers are used to intensify or qualify e.g. insignificant amount, exceptionally Sentence length and type varied according to purpose. Fronted adverbials used to clarify writer's position e.g. As a consequence of your actions... Complex noun phrases used to add detail e.g. the phenomenal impact of using showers instead of baths... Prepositional phrases used cleverly. e.g. In the event of a blackout... 	<p>It appears that...</p> <p>There can be no doubt that...</p> <p>It is critical...</p> <p>Fundamentally...</p> <p>How can anyone believe this to be true?</p> <p>Does anyone really believe that?</p> <p>As everyone knows...</p> <p>I cite, for example...</p> <p>I would draw your attention to...</p> <p>I would refer to...</p> <p>On the basis of the evidence presented...</p> <p>Phenomenal</p> <p>Unique</p> <p>Unmissable</p> <p>You will be...</p> <p>Don't..</p> <p>Take a moment to...</p> <p>Isn't it time to...?</p> <p>Worried about...</p>	<p>Noun Expanded noun phrases to convey complicated information concisely.</p> <p>Verbs Use modal verbs. Prefixes for verbs; dis, de, mis, over, ise, ify. Convert adjectives to verbs using suffixes; ate, ise, ify.</p> <p>Adjectives Choose appropriate adjectives</p> <p>Connectives/conjunctions Use a wide range of connectives.</p> <p>Tense Change tense according to features of the genre.</p> <p>Adverbs Link ideas across a text using cohesive devices such as adverbials.</p>	<ul style="list-style-type: none"> Use a wide range of punctuation throughout the writing.

Biography

Biography



Year 1

Text Structure	Sentence	Useful Vocabulary	Word Classes
<ul style="list-style-type: none"> Ideas grouped together in time sequence. Written in first person. Written in the past tense. Focused on individual or group participants e.g. I, we 	<ul style="list-style-type: none"> Simple connectives are used to construct simple sentences e.g. and, but, then, so. 	<p>First</p> <p>Next</p> <p>After</p> <p>Finally</p> <p>When he/she was born...</p> <p>When he/she was five years old...</p> <p>An interesting thing about...</p> <p>A fact about...</p> <p>He/she will be remembered for...</p>	<p>Noun What a noun is. Regular plural nouns with 'er'</p> <p>Verbs Third person, first person singular. Ending added to verbs where there is change to root. Simple past tense 'ed'</p> <p>Adjectives Add 'er' and 'est' to adjectives where no change is needed to root word.</p> <p>Connectives/Conjunctions Join words and sentences using and/then.</p> <p>Tense Simple past tense 'ed'.</p>

Biography



Year 2

Text Structure	Sentence	Useful Vocabulary	Word Classes
<ul style="list-style-type: none"> Brief introduction and conclusion. Written in the past tense e.g. He went... She travelled... Main ideas organised in groups. Ideas organised in chronological order using connectives that signal time. 	<ul style="list-style-type: none"> Subject/verb sentences e.g. He was... They were... It happened... Some modal verbs introduced e.g. would, could, should. Use simple adverbs e.g. quickly, slowly. Use simple noun phrases e.g. large crowd 	<p>As a child...</p> <p>As a teenager...</p> <p>At a young age...</p> <p>Many years later...</p> <p>One of the interesting things about... was...</p> <p>In my view...</p> <p>His/Her life was...</p> <p>I believe...</p> <p>He/She was...</p> <p>He/She became...</p>	<p>Noun Form nouns using suffixes and compounding. Expanded noun phrases for description. Add 'es' to nouns.</p> <p>Verbs Progressive form of verbs in the past and present tense. Add 'es', 'ed' and 'ing' to verbs.</p> <p>Adjectives Add 'er' and 'est' to adjectives where no change is needed to root word.</p> <p>Connectives/conjunctions Subordination when, if, that, because</p> <p>Coordination or, and, but.</p> <p>Tense Correct and consistent use of past and present tense.</p> <p>Adverbs 'ly' added to adjective to form adverb.</p>

Biography



Year 3

Text Structure	Sentence	Useful Vocabulary	Word Classes
<ul style="list-style-type: none"> • Clear introduction. • Organised into paragraphs shaped around key events. • A closing statement to summarise the overall impact. 	<ul style="list-style-type: none"> • Simple sentences with extra description. • Some complex sentences e.g. using when, if, as etc. • Tense consistent e.g. modal verbs can/will • Adverbials e.g. When she arrived at the scene, the doctors told her exactly what happened. 	<p>During his/her early life...</p> <p>Soon afterwards...</p> <p>Sometimes he...</p> <p>Strangely...</p> <p>One of the most remarkable facts about...</p> <p>His/her greatest achievement was...</p>	<p>Noun Form nouns using prefixes. Nouns and pronouns used to avoid repetition.</p> <p>Verbs Present perfect forms of verbs instead of 'the'</p> <p>Adjectives Choose appropriate adjectives.</p> <p>Connectives/Conjunctions Express time and cause (when, so, before, after, while, because)</p> <p>Tense Correct and consistent use of past and present tense.</p> <p>Adverbs Introduce/revise adverbs. Express time and cause; then, next, soon.</p>

Biography



Year 4

Text Structure	Sentence	Useful Vocabulary	Word Classes
<ul style="list-style-type: none"> • Clear introduction and conclusion. • Links between sentences help to navigate the reader from one idea to the next. • Paragraphs organised correctly around key events. • Elaboration is used to reveal the writer's emotions and responses. 	<ul style="list-style-type: none"> • Variation in sentence structures e.g. While we watched the sea- lion show... • Use embedded/relative clauses e.g. Penguins, which are very agile, ... • Include adverbs to show how often e.g. additionally, frequently, rarely. • Sentences build from a general idea to more specific. • Use emotive language to show personal response e.g. fabulous, showcase inspired me to... 	<p>In his /her early years...</p> <p>By the time he/she had...</p> <p>In his/ her final years...</p> <p>What is clear is that...</p> <p>Even though he/she was not popular at the time,</p> <p>Although feeling ran high in the community,</p> <p>In many ways it wasn't until...</p> <p>He/She might have been...</p> <p>His/Her one regret was that...</p>	<p>Noun Nouns and pronouns used for clarity and cohesion. Noun phrases expanded by the addition of modifying adjectives, nouns and prepositional phrases.</p> <p>Verbs Standard English forms for verbs.</p> <p>Adjectives Choose appropriate adjectives</p> <p>Connectives/Conjunctions Use a wide range of connectives.</p> <p>Tense Correct use of past and present tense.</p> <p>Adverbs Know what an adverbial phrase is. Fronted adverbials Comma after fronted adverbials.</p>

Biography



Year 5

Text Structure	Sentence	Useful Vocabulary	Word Classes
<ul style="list-style-type: none"> Developed introduction and conclusion including elaborated personal response. Description of events are detailed and engaging. The information is organised chronologically with clear signals to the reader about time, place and personal response. Purpose of the recount an experience revealing the writer's perspective. 	<ul style="list-style-type: none"> Sentence length varied e.g short/long. Active and passive voice used deliberately to heighten engagement. e.g. Giraffes left the enclosure. Wide range of subordinate connectives e.g. whilst, until, despite. 	<p>In (insert year) at the age of.....he/she...</p> <p>The time came for...</p> <p>In his/her later years...</p> <p>Once he/she had...</p> <p>Nobody is sure why...</p> <p>In spite of...</p> <p>His/Her lasting legacy is that...</p>	<p>Noun Locate and identify expanded noun phrases.</p> <p>Verbs Use modal verbs. Prefixes for verbs; dis, de, mis, over, ise, ify. Convert adjectives in verbs using suffixes; ate, ise, ify.</p> <p>Adjectives Choose appropriate adjectives</p> <p>Connectives/Conjunctions Use a wide range of connectives.</p> <p>Tense Change tense according to features of the genre.</p> <p>Adverbs Know what an adverbial phrase is. Fronted adverbials Comma after fronted adverbials. Adverbials of time, place and number.</p>

Biography



Year 6

Text Structure	Sentence	Useful Vocabulary	Word Classes
<ul style="list-style-type: none"> The report is well constructed and answers the reader's questions. The writer understands the impact and thinks about the response. Information is prioritised according to importance and a frame of response set up for the reply. 	<ul style="list-style-type: none"> Verb forms are controlled and precise e.g. It would be regrettable if the wild life funds come to an end. Modifiers are used to intensify or qualify e.g. insignificant amount, exceptionally Sentence length and type varied according to purpose. Fronted adverbials use to clarify writer's position e.g. As a consequence of their actions... Complex noun phrases used to add detail e.g. The fragile eggs are slowly removed from the large mother hen. Prepositional phrases used cleverly. e.g. In the event of a fire... 	<p>They are unusually...</p> <p>They are rarely...</p> <p>They are never...</p> <p>They are very...</p> <p>Generally...</p> <p>Be careful if you...</p> <p>Frequently they...</p> <p>I will attempt to...</p> <p>This article will frame...</p> <p>It can be difficult to...</p> <p>Each paragraph...</p> <p>More than half...</p> <p>Less than half...</p>	<p>Noun Expanded noun phrases to convey complicated information concisely.</p> <p>Verbs Use modal verbs. Prefixes for verbs; dis, de, mis, over, ise, ify. Convert adjectives to verbs using suffixes; ate, ise, ify.</p> <p>Adjectives Choose appropriate adjectives</p> <p>Connectives/Conjunctions Use a wide range of connectives.</p> <p>Tense Change tense according to features of the genre.</p> <p>Adverbs Link ideas across a text using cohesive devices such as adverbials.</p>

Instructions

Instructions



Year 1

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
<ul style="list-style-type: none"> Ideas grouped in sentences in time sequence. Written in the imperative e.g. sift the flour. Use of numbers or bullet points to signal order. 	<ul style="list-style-type: none"> Simple connectives are used to construct simple sentences e.g. and, but, then, so. Imperative verbs start sentences e.g. spread, slice, cut. Sentences do not include pronouns and are written impersonally 	1, 2, 3, 4, 5 First Next After Cut Move Fold Stir Colour Paint	Noun <ul style="list-style-type: none"> What a noun is. Regular plural nouns with 'er' Verbs <ul style="list-style-type: none"> Third person, first person singular. Ending added to verbs where there is change to root. Simple past tense 'ed' Adjectives <ul style="list-style-type: none"> Add 'er' and 'est' to adjectives where no change is needed to root word. Connectives/Conjunctions <ul style="list-style-type: none"> Join words and sentences using and/then. Tense <ul style="list-style-type: none"> Simple past tense 'ed'. 	<ul style="list-style-type: none"> Use spaces to separate words. Begin to use full stops. Begin to use exclamation marks. Begin to use exclamation marks. Capital letters for start of sentence, names, personal pronouns. Read words with contractions.

Instructions



Year 2

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
<ul style="list-style-type: none"> A goal is outlined – a statement about what is to be achieved. Written in sequenced steps to achieve the goal. Diagrams and illustrations are used to make the process clearer. 	<ul style="list-style-type: none"> Imperative verbs are used to begin sentences. Use simple adverbs e.g. slowly, quickly. Use simple noun phrases e.g. long stick. 	<p>First of all</p> <p>To start with</p> <p>Firstly</p> <p>Lastly</p> <p>Finally</p> <p>Carefully</p> <p>Gently</p> <p>Slowly</p> <p>Softly</p>	<p>Noun</p> <ul style="list-style-type: none"> Form nouns using suffixes and compounding. Expanded noun phrases for description. Add 'es' to nouns. <p>Verbs</p> <ul style="list-style-type: none"> Progressive form of verbs in the past and present tense. Add 'es', 'ed' and 'ing' to verbs. <p>Adjectives</p> <ul style="list-style-type: none"> Add 'er' and 'est' to adjectives where no change is needed to root word. <p>Connectives/Conjunctions</p> <p>Subordination when, if, that, because</p> <p>Coordination or, and, but.</p> <p>Tense</p> <ul style="list-style-type: none"> Correct and consistent use of past and present tense. <p>Adverbs</p> <ul style="list-style-type: none"> 'ly' added to adjective to form adverb. 	<ul style="list-style-type: none"> Use spaces that reflect the size of the letters. Use full stops correctly. Use question marks correctly. Use exclamation marks correctly. Use capital letters correctly. Apostrophes for contractions. Possessive apostrophes for singular nouns. Commas to separate items in lists.

Instructions



Year 3

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
<ul style="list-style-type: none"> A set of ingredients and equipment needed are outlined clearly. Organised into clear points denoted by time. 	<ul style="list-style-type: none"> Simple sentences with extra description. Some complex sentences e.g. using when, if, as etc. Adverbials e.g. When the glue dries, attach the paperclip. 	<p>Afterwards</p> <p>After that</p> <p>To begin with</p> <p>Begin by</p> <p>Secondly</p> <p>The next step is to</p> <p>With a slow movement</p> <p>With a quick pull</p> <p>Try to</p>	<p>Noun</p> <ul style="list-style-type: none"> Form nouns using prefixes. Nouns and pronouns used to avoid repetition. <p>Verbs</p> <ul style="list-style-type: none"> Present perfect forms of verbs instead of 'the' <p>Adjectives</p> <ul style="list-style-type: none"> Choose appropriate adjectives. <p>Connectives/Conjunctions</p> <ul style="list-style-type: none"> Express time and cause e.g. when, so, before, after, while, because <p>Tense</p> <ul style="list-style-type: none"> Correct and consistent use of past and present tense. <p>Adverbs</p> <ul style="list-style-type: none"> Introduce/revise adverbs. Express time and cause e.g. then, next, soon. 	<ul style="list-style-type: none"> Introduce possessive apostrophes for plural nouns. Introduce inverted commas.

Instructions



Year 4

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
<ul style="list-style-type: none"> A set of ingredients and equipment needed are outlined clearly. Sentences include precautionary advice e.g. Be careful not to over whisk as it will turn into butter. Friendly tips/suggestions are included to heighten the engagement. e.g. This dish is served best with a dash of nutmeg. 	<ul style="list-style-type: none"> Variation in sentence structures e.g. While the pastry cooks... As the sauce thickens... Include adverbs to show how often e.g. additionally, frequently, rarely. 	<p>Continue by...</p> <p>Carry on...</p> <p>Do this until...</p> <p>Stop when...</p> <p>When you have done this...</p> <p>Try not to...</p> <p>Avoid...</p>	<p>Noun</p> <ul style="list-style-type: none"> Nouns and pronouns used for clarity and cohesion. Noun phrases expanded by the addition of modifying adjectives, nouns and prepositional phrases. <p>Verbs</p> <ul style="list-style-type: none"> Standard English forms for verbs. <p>Adjectives</p> <ul style="list-style-type: none"> Choose appropriate adjectives <p>Connectives/Conjunctions</p> <ul style="list-style-type: none"> Use a wide range of connectives. <p>Tense</p> <ul style="list-style-type: none"> Correct use of past and present tense. <p>Adverbs</p> <ul style="list-style-type: none"> Know what an adverbial phrase is. Fronted adverbials Comma after fronted adverbials 	<ul style="list-style-type: none"> Apostrophe to mark singular and plural possession. Commas after fronted adverbials. Use inverted commas and other punctuation to indicate direct speech

Instructions



Year 5

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
<ul style="list-style-type: none"> Consolidate work from previous learning. Can write accurate instructions for complicated processes. Can write imaginative instructions using flair and humour. 	<ul style="list-style-type: none"> Sentence length varied e.g short/long. Wide range of subordinate connectives e.g. whilst, until, despite. 	<p>Don't forget to...</p> <p>Be careful of...</p> <p>Don't worry about...</p> <p>Concentrate on...</p> <p>At this point...</p>	<p>Noun</p> <ul style="list-style-type: none"> Locate and identify expanded noun phrases. <p>Verbs</p> <ul style="list-style-type: none"> Use modal verbs. Prefixes for verbs; <i>dis, de, mis, over, ise, ify</i>. Convert adjectives in verbs using suffixes; <i>ate, ise, ify</i>. <p>Adjectives</p> <ul style="list-style-type: none"> Choose appropriate adjectives <p>Connectives/Conjunctions</p> <ul style="list-style-type: none"> Use a wide range of connectives. <p>Tense</p> <ul style="list-style-type: none"> Change tense according to features of the genre. <p>Adverbs</p> <ul style="list-style-type: none"> Know what an adverbial phrase is. Fronted adverbials Comma after fronted adverbials. Adverbials of time, place and number. 	<ul style="list-style-type: none"> Consolidate all previous learning. Brackets Dashes Colons Semi colons

Instructions



Year 6

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
<ul style="list-style-type: none"> Consolidate work from previous learning. 	<ul style="list-style-type: none"> Modifiers are used to intensify or qualify e.g. insignificant amount, exceptionally. Sentence length and type varied according to purpose. Fronted adverbials use to clarify writers position e.g. If the temperature gets too high... Complex noun phrases used to add detail e.g. The golden pastry can be decorated with smaller pastry petals. Prepositional phrases used cleverly e.g. In the event of overcooking... 	<p>Whilst that is...</p> <p>Focus on...</p> <p>Try to make sure that...</p> <p>When you do, don't..</p> <p>I would suggest...</p> <p>Many people at this stage...</p>	<p>Noun</p> <ul style="list-style-type: none"> Expanded noun phrases to convey complicated information concisely. <p>Verbs</p> <ul style="list-style-type: none"> Use modal verbs. Prefixes for verbs; dis, de, mis, over, ise, ify. Convert adjectives to verbs using suffixes; ate, ise, ify. <p>Adjectives</p> <ul style="list-style-type: none"> Choose appropriate adjectives <p>Connectives/conjunctions</p> <ul style="list-style-type: none"> Use a wide range of connectives. <p>Tense</p> <ul style="list-style-type: none"> Change tense according to features of the genre. <p>Adverbs</p> <ul style="list-style-type: none"> Link ideas across a text using cohesive devices such as adverbials. 	<ul style="list-style-type: none"> Use a wide range of punctuation throughout the writing.

Balanced Argument

Speech, Essay, Letter

Balanced Argument



Year 1

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
<ul style="list-style-type: none"> Ideas are grouped together for similarity. Writes in first person. 	<ul style="list-style-type: none"> Simple connectives are used to construct simple sentences e.g. and, but, then, so. 	<p>but</p> <p>because</p> <p>some people like...</p> <p>some people feel...</p> <p>some people believe...</p> <p>other people like...</p> <p>other people feel...</p> <p>other people believe...</p>	<p>Noun</p> <ul style="list-style-type: none"> What a noun is. Regular plural nouns with 'er' <p>Verbs</p> <ul style="list-style-type: none"> Third person, first person singular. Ending added to verbs where there is change to root. Simple past tense 'ed' <p>Adjectives</p> <ul style="list-style-type: none"> Add 'er' and 'est' to adjectives where no change is needed to root word. <p>Connectives/Conjunctions</p> <ul style="list-style-type: none"> Join words and sentences using and/then. <p>Tense</p> <ul style="list-style-type: none"> Simple past tense 'ed'. 	<ul style="list-style-type: none"> Use spaces to separate words. Begin to use full stops. Begin to use exclamation marks. Begin to use exclamation marks. Capital letters for start of sentence, names, personal pronouns. Read words with contractions

Balanced Argument



Year 2

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
<ul style="list-style-type: none"> Brief introduction and conclusion. Written with an impersonal style Main ideas organised in groups. 	<ul style="list-style-type: none"> Subject/verb sentences e.g. He was... They were... It happened... Some modal verbs introduced e.g. would, could, should. Use simple adverbs e.g. yesterday, last week Use simple noun phrases e.g. angry mum Uses rhetorical questions. Uses ambitious adjectives to grab the reader's attention. 	<p>I am going to...</p> <p>In fact...</p> <p>It seems...</p> <p>To sum this up...</p> <p>The opposite view of this is...</p> <p>Not everyone agrees with this...</p>	<p>Noun</p> <ul style="list-style-type: none"> Form nouns using suffixes and compounding. Expanded noun phrases for description. Add 'es' to nouns. <p>Verbs</p> <ul style="list-style-type: none"> Progressive form of verbs in the past and present tense. Add 'es', 'ed' and 'ing' to verbs. <p>Adjectives</p> <ul style="list-style-type: none"> Add 'er' and 'est' to adjectives where no change is needed to root word. <p>Connectives/Conjunctions</p> <p>Subordination when, if, that, because</p> <p>Coordination or, and, but.</p> <p>Tense</p> <ul style="list-style-type: none"> Correct and consistent use of past and present tense. <p>Adverbs</p> <ul style="list-style-type: none"> 'ly' added to adjective to form adverb. 	<ul style="list-style-type: none"> Use spaces that reflect the size of the letters. Use full stops correctly. Use question marks correctly. Use exclamation marks correctly. Use capital letters correctly. Apostrophes for contractions Possessive apostrophes for singular nouns. Commas to separate items in lists.

Balanced Argument



Year 3

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
<ul style="list-style-type: none"> • Clear introduction. • Points about subject/issue • Organised into paragraphs • Sub-heading used to organise texts. 	<ul style="list-style-type: none"> • Simple sentences with extra description. • Some complex sentences e.g. using <i>when, if, as</i> etc. • Tense consistent e.g. modal verbs <i>could/might</i> • Adverbials e.g. <i>When they have a problem, we played after tea.</i> <i>It was scary in the tunnel.</i> • Start sentences with verbs e.g. <i>imagine, consider, enjoy.</i> 	<p>I will begin by...</p> <p>Maybe...</p> <p>Firstly...</p> <p>Many people are concerned that...</p> <p>I wonder...</p> <p>Sometimes...</p> <p>It could be argued that...</p> <p>Therefore...</p> <p>My overall feeling/opinion is...</p> <p>An example of this is....</p> <p>It is clear that...</p>	<p>Noun</p> <ul style="list-style-type: none"> • Form nouns using prefixes. • Nouns and pronouns used to avoid repetition. <p>Verbs</p> <ul style="list-style-type: none"> • Present perfect forms of verbs instead of 'the' <p>Adjectives</p> <ul style="list-style-type: none"> • Choose appropriate adjectives. <p>Connectives/Conjunctions</p> <ul style="list-style-type: none"> • Express time and cause e.g. <i>when, so, before, after, while, because</i> <p>Tense</p> <ul style="list-style-type: none"> • Correct and consistent use of past and present tense. <p>Adverbs</p> <ul style="list-style-type: none"> • Introduce/revise adverbs. • Express time and cause e.g. <i>then, next, soon.</i> 	<ul style="list-style-type: none"> • Introduce possessive apostrophes for plural nouns. • Introduce inverted commas.

Balanced Argument



Year 4

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
<ul style="list-style-type: none"> • Clear introduction and conclusion. • Links between key ideas in the letter. • Paragraphs organised correctly into key ideas. • Subheading • Topic sentences 	<ul style="list-style-type: none"> • Variation in sentence structures e.g. While we were at the park... As we arrived... • Use embedded/relative clauses e.g. Mrs Holt, who was very angry... The angry mob, who had broken the barricade... • Include adverbs to show how often e.g. additionally, frequently, rarely. • More complicated rhetorical questions e.g. Have you ever considered the impact of...? 	<p>This piece of writing will...</p> <p>...feel convinced...</p> <p>I intend to...</p> <p>On the other hand...</p> <p>In addition...</p> <p>It is surprising that...</p> <p>On balance...</p> <p>Finally I would like to add...</p> <p>My next point concerns...</p> <p>Furthermore...</p> <p>Having looked at both sides, I think ___ because...</p> <p>Having considered the arguments for and against...</p> <p>Whilst...</p>	<p>Noun</p> <ul style="list-style-type: none"> • Nouns and pronouns used for clarity and cohesion. • Noun phrases expanded by the addition of modifying adjectives, nouns and prepositional phrases. <p>Verbs</p> <ul style="list-style-type: none"> • Standard English forms for verbs. <p>Adjectives</p> <ul style="list-style-type: none"> • Choose appropriate adjectives <p>Connectives/Conjunctions</p> <ul style="list-style-type: none"> • Use a wide range of connectives. <p>Tense</p> <ul style="list-style-type: none"> • Correct use of past and present tense. <p>Adverbs</p> <ul style="list-style-type: none"> • Know what an adverbial phrase is. • Fronted adverbials • Comma after fronted adverbials. 	<ul style="list-style-type: none"> • Apostrophe to mark singular and plural possession. • Commas after fronted adverbials. • Use inverted commas and other punctuation to indicate direct speech.

Balanced Argument



Year 5

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
<ul style="list-style-type: none"> Developed introduction and conclusion using all the argument or leaflet layout features. Paragraphs developed with prioritised information. Both view points are transparent for reader. Emotive language used throughout to engage the reader. 	<ul style="list-style-type: none"> Sentence length varied e.g short/long. Active and passive voice used deliberately to heighten engagement. e.g. the café chairs were broken. Wide range of subordinate connectives e.g. whilst, until, despite. Complex sentences that use well known economic expression. e.g Because of their courageous efforts, all the passengers were saved, which was nothing short of a miracle. Persuasive statements are used to change the reader's opinion. e.g. you will never need to... 	<p>It strikes me that...</p> <p>My intention is to...</p> <p>To do this I will...</p> <p>As I see it...</p> <p>It appears to me...</p> <p>Naturally...</p> <p>It is precisely because...</p> <p>Subsequently...</p> <p>Doubtless...</p> <p>Nevertheless...</p> <p>In stark contrast...</p> <p>Contrary to this position...</p> <p>It would seem logical...</p> <p>Let us consider the impact...</p> <p>In conclusion...</p> <p>The evidence presented leads me to conclude...</p>	<p>Noun</p> <ul style="list-style-type: none"> Locate and identify expanded noun phrases. <p>Verbs</p> <ul style="list-style-type: none"> Use modal verbs. Prefixes for verbs; dis, de, mis, over, ise, ify. Convert adjectives in verbs using suffixes; ate, ise, ify. <p>Adjectives</p> <ul style="list-style-type: none"> Choose appropriate adjectives <p>Connectives/Conjunctions</p> <ul style="list-style-type: none"> Use a wide range of connectives. <p>Tense</p> <ul style="list-style-type: none"> Change tense according to features of the genre. <p>Adverbs</p> <ul style="list-style-type: none"> Know what an adverbial phrase is. Fronted adverbials. Comma after fronted adverbials. Adverbials of time, place and number. 	<ul style="list-style-type: none"> Consolidate all previous learning. Brackets Dashes Colons Semi colons

Balanced Argument



Year 6

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
<ul style="list-style-type: none"> Arguments are well constructed that answer the reader's questions. The writer understands the impact or the emotive language and thinks about the response. Information is prioritised according to the writer's point of view. 	<ul style="list-style-type: none"> Verb forms are controlled and precise e.g. It will be a global crisis if people do not take a stand against... Modifiers are used to intensify or qualify e.g. insignificant amount, exceptionally Sentence length and type varied according to purpose. Fronted adverbials used to clarify writer's position e.g. As a consequence of your actions... Complex noun phrases used to add detail e.g. the phenomenal impact of using showers instead of baths... Prepositional phrases used cleverly e.g. In the event of a blackout... 	<p>I will present...</p> <p>Following that I will...</p> <p>One argument for this is that...</p> <p>...fundamentally flawed...</p> <p>...an easy answer that avoids...</p> <p>I would counter this view...</p> <p>It seems plausible to...</p> <p>Moreover...</p> <p>In point of fact...</p> <p>The evidence I would use to support this is...</p> <p>It surprises me that...</p> <p>It is my conviction...</p> <p>Finally I would like to add...</p> <p>Even though there has been a long history of activists...</p>	<p>Noun</p> <ul style="list-style-type: none"> Expanded noun phrases to convey complicated information concisely. <p>Verbs</p> <ul style="list-style-type: none"> Use modal verbs. Prefixes for verbs; dis, de, mis, over, ise, ify. Convert adjectives to verbs using suffixes; ate, ise, ify. <p>Adjectives</p> <ul style="list-style-type: none"> Choose appropriate adjectives <p>Connectives/Conjunctions</p> <ul style="list-style-type: none"> Use a wide range of connectives. <p>Tense</p> <ul style="list-style-type: none"> Change tense according to features of the genre. <p>Adverbs</p> <ul style="list-style-type: none"> Link ideas across a text using cohesive devices such as adverbials. 	<ul style="list-style-type: none"> Use a wide range of punctuation throughout the writing.