**Heathfield Primary and Nursery School**

Scotland Road and Kersall Drive Campuses

🕾 (0115) 9155725/9794304

🖰 [admin@heathfield.nottingham.sch.uk](mailto:admin@heathfield.nottingham.sch.uk)

[www.heathfieldprimary.org.uk](http://www.heathfieldprimary.org.uk)

Twitter: @heathfieldpns

Text Messaging Service: +44 0115 8240505

Executive Head Teacher: Mr G.A. Fullwood B.Ed.(Hons)

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14th July 2020

Dear Parent/Carer

RE: PARENT LITE NEW APP- As you may be aware, the NHS will be introducing the ‘Test and Trace’ service to help return to a more normal way of life, in a way that is safe and protects our NHS and social care. The service will allow them to trace the spread of the virus, isolate new infections and play a vital role in giving them early warning if the virus is increasing again, locally or nationally.

As a school, we always need to ensure that your contact details and your child/children’s information is up to date and accurate should we need to contact you for any reason. In addition to this, I am sure you will all agree it is imperative for us all to do our part in supporting the ‘Test and Trace’ service by providing up to date contact information. To support this we have a new convenient way for you to **access, review and request changes** to the data held on you and your children direct from your phone as well as see key term dates.

Hopefully by the end of this week, we will be able to send you an activation email for you to access this new parent app at your own convenience via smartphone, tablet or PC – anytime, anywhere.

What will you find in SIMS Parent Lite App:

* School term, inset dates and contact details available at the click of a button
* Access to update your contact details, so we always have the most up-to-date information in case of emergency
* If you have more than one child at school, you’ll have access to this information for all your children, from the same app

**Getting started with the SIMS Parent Lite App**

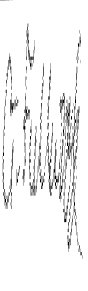
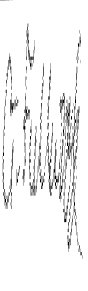
1. We will send you an activation email to the email address we have on record for you, simply click on the link from your tablet, PC or smartphone to activate your account
2. You can then login using your normal **Facebook, Twitter**, **Google** or **Microsoft** username and password
3. From your smartphone or tablet, download the app from the Google Play or Apple App store - search for **SIMS Parent Lite**
4. From a PC or Windows phone, login online at [www.sims-parent.co.uk](http://www.sims-parent.co.uk)

***Please note that your activation email is unique to you and should not be used by anyone else. If you require an additional login then please contact your school. Your activation email will expire after 14 days if it is not used, please contact your school if you require a replacement after this date.***

In order to ensure that we have the correct email address for you to fully access this service, please send an email to [admin@heathfield.nottingham.sch.uk](mailto:admin@heathfield.nottingham.sch.uk) with your child’s name in the subject line and provide us with your email address. Alternatively, you can reply back to the text message we have sent you with your email address or telephone the school office.

Please could you respond by the end of this week if possible.

Yours sincerely



Gary Fullwood

Executive Head Teacher