



## Heathfield Primary and Nursery School

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Executive Head Teacher: Mr G.A. Fullwood B.Ed.(Hons)

Wednesday 27<sup>th</sup> May 2020

Dear Parents/Carers,

### **This letter details the specifics for the planned re-opening to Y6 pupils on Thursday 4<sup>th</sup> June 2020.**

Please note that the government's plans to re-open primary schools to more pupils from the start of June is still **conditional**, and will only happen if the 5 key tests set out by the government have been met.

I hope this letter helps you to come to an informed decision about whether you will be sending your child to school. All stakeholders fully respect your decision whether to send your child to school or not – it is entirely your decision. There will be no further action or penalties regarding attendance if you choose to not send your child. However, if you choose to send your child to school we ask that this is done consistently and not just for ad hoc days. If you choose to take up this offer, then please inform school to assist us with our planning. From week beginning 8<sup>th</sup> June we will require 1 week's notice should you change your mind and then require a school place.

First and foremost, it goes without saying that the safety of your child and of our staff is our top priority. We are working hard, following the latest government guidance, to develop and implement a number of new ways of operating – some of which I outline below and some are stated on the attachment to this letter. This will allow us to open as safely as possible, focusing on measures that will help limit the risk of coronavirus transmitting within our setting.

Our plan is to initially open to **Y6 pupils only on Thursday 4<sup>th</sup> June**. We have chosen to begin with our oldest pupils first as they are more able to follow the strict guidelines that we have put in place. Please note that we propose the last day at Heathfield Primary for our Y6 pupils will be on Tuesday 30<sup>th</sup> June. This will then allow us to extend our offer to an additional year group.

Our phased return will be guided by the following principles:

- ✓ Creating 'bubbles' for the children to work and play
- ✓ Practising social distancing throughout the school day
- ✓ Ensuring hygiene practices are thorough
- ✓ Cleaning and deep cleaning the whole environment, including resources
- ✓ Well-being – to include personal health and safety
- ✓ Teaching and learning



Our Y6 children will be in their usual class, with a class teacher (this may not be their usual class teacher) or teaching assistant who will work with them throughout the day in a protected group not exceeding 15. The children will stay in this group at all times and will be referred to as their 'bubble'. Establishing bubbles will minimise contact with a wider number of children and adults. Each bubble will work in a designated teaching space and play in a set area of the playground. They will have lunch in the hall where we will only accommodate a maximum of 30 children at a time to observe social distancing. Therefore, we will be offering our pupils a hot meal from our kitchen as usual. If you pay for school dinners you will be required to use our School Gateway App as normal or send your child with a packed lunch. Please note, if your child attends school and is eligible for free school meals, we will not be issuing, in addition, free school meal vouchers. All children will need to bring in their own water bottle which needs to be labelled. All water fountains have been taken out of use.

The school day will be as follows:

Kersall Drive 8:45 – 9:15am start and 2:45 - 3:15pm finish

Scotland Road 9:00 – 9:30am start and 3:00 - 3:30pm finish

The idea behind soft opening and finishing times with a 30 minute window is to allow the gradual arrival and dismissal of pupils. As parents/carers of Y6 pupils we ask that you drop them off at the school gates without you entering the school campus. If your child walks to school they will be dismissed at the end of their usual school day.

Please note the school week will be: Monday, Tuesday, Thursday, Friday. **School will be closed to all pupils each Wednesday** to allow for further deep cleaning of all areas and resources.

Our School Closure Club (now renamed **Rainbow Club**) **will remain open at the Kersall Drive Campus from 8:30 – 4:00pm Monday to Friday**. However, Y6 children are now asked to join their appropriate class and campus from Thursday 4<sup>th</sup> June.

In order to practice social distancing as best as possible we have arranged the classroom spaces so that tables are as close to 2 metres apart as possible. Children will have their own equipment at their table to minimise movement around the room. We have also arranged staggered playtimes and lunch times to ensure it is possible to practice social distancing throughout school.

The school offices will be open as usual, but the hatch windows will remain closed and we will operate a 1 in 1 out system. However, we would ask that you avoid these areas if at all possible and instead rely on phone and email for communication.

There will be no face to face meetings with any school staff until further notice, but as ever we will respond to any questions or concerns via email and telephone. We appreciate your understanding with this matter.

School will be a different experience to when we closed 20<sup>th</sup> March 2020. The children's safety and well-being remain our top priority, and all our decisions about how we re-open will be based on the welfare and safety of the children and staff. The curriculum will initially be focused around a book fortnight with, as recommended, regular opportunities for outdoor



learning and discussion about thoughts and feelings. We will then try to address any gaps in learning that may have developed over the last 10 weeks.

Please find attached our expectations for all pupils and parents/carers to follow in full during these unprecedented times, including being vigilant about signs and symptoms of the virus and how you should manage this. In addition, please note that parents/carers, where possible, are being discouraged to use public transport and instead walk or cycle.

In the event of your child becoming unwell with a new continuous cough, high temperature or loss or damage to a sense of smell or taste, they will be isolated in a designated room, supervised appropriately, and you will be asked to immediately collect your child from school following the Covid 19 guidance for households with possible coronavirus infection. All staff and pupils who are attending school will have access to a test if they are displaying symptoms of coronavirus.

I apologise for the length of this letter and attachments. Once again, can I please ask that you **contact school by Monday 1<sup>st</sup> June** confirming whether or not your Y6 child will be coming to school on **Thursday 4<sup>th</sup> June** by telephoning school on 0115 9794304 or by email [admin@heathfield.nottingham.sch.uk](mailto:admin@heathfield.nottingham.sch.uk)

Thank you for your support, co-operation and continued understanding during these challenging unprecedented times.

Yours sincerely,

Gary Fullwood  
Executive Head Teacher



Nottingham  
City Council

